



**BEXAR COUNTY FIRE MARSHAL
AND EMERGENCY MANAGEMENT OFFICE**

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H. ROSS COLEMAN
Fire Marshal

**ASSISTED LIVING FACILITIES
CHECKLIST**

A facility housing more than 16 persons, on a 24 hours basis, who because of age, mental disability or other reasons, live in a supervised residential environment that provides personal care services. Occupancy Group I-1.

In accordance with the 2009 International Fire Code (IFC), NFPA 101 Life Safety Code (LSC) and Title 11 Local Government Code (LGC), assisted living facilities shall meet, but are not limited to, the following State and Local requirements.

1.	Annual fire inspections shall meet regulations set by the local fire marshal. <i>(LGC Title 11, Section 352.016)</i>
2.	The occupant load for the structure shall be calculated based on the means of egress requirements of the International Fire Code and International Building Code. <i>(IFC, Ch. 10, Table 1004.1.1)</i>
3.	Plans and procedures for meeting disasters and emergencies, such as fire and severe weather, must be written. <i>(IFC, Ch. 4, Sec. 404/LSC, Ch. 33, Sec. 33.7.1)</i>
4.	Emergency evacuation drills must be conducted quarterly on each shift. <i>(IFC, Ch. 4, Sec. 405, Table 405.2 /LSC, Ch. 33, Sec. 33.7.3)</i>
5.	Physical address must be posted and visible from street. <i>(IFC, Ch. 5, Sec. 505)</i> - Numbers must be a minimum of 6" high x 5" wide.
6.	The number and location of exit doors required is dependent on size and layout of facility. <i>(IFC, Ch. 10, Sec. 1014 /LSC, Ch. 33, Sec. 33.3.2.5)</i>
7.	Illuminated exit signs are required. <i>(IFC, Ch. 10, Sec. 1011.1 and 1011.2/LSC, Ch.33, Sec. 33.3.2.10)</i>
8.	A source of emergency lighting in case of electrical failure is required. <i>(IFC, Ch. 10, Sec. 1006.3 /LSC, Ch. 16, Sec. 16.2.9/LSC. Ch. 33, Sec. 33.3.2.8 and 33.3.2.9)</i>
9.	Interconnected smoke detectors required in each room or space of facility. <i>(IFC, Ch. 9, Sec. 907.2.6.2.1 /LSC, Ch. 33, Sec. 33.3.3.4.8)</i> - Place at least 36" away from a/c vent and tip of ceiling fan blade. - If mounted on ceiling: Place at least 6" away from wall. - If mounted on wall: Place at least 6" down from ceiling.
10.	Fire extinguishers are required throughout facility. <i>(IFC, Ch. 9, Sec. 906)</i> - Minimum size allowed: 2A10BC - Fire extinguishers must be readily accessible at all times. - Fire extinguishers must be serviced and tagged annually by a licensed company.
11.	All exit doors swinging in the direction of exit travel. <i>(IFC, Ch. 10, Sec. 1008.1.2)</i>

12.	All exit doors shall be equipped with panic hardware. <i>(IFC, Ch. 10, Sec. 1008.1.9)</i>
13.	No double-keyed deadbolts on exit doors. <i>(IFC, Ch. 10, Sec. 1008.1.8.4)</i>
14.	No unvented fuel-fired heaters. <i>(LSC, Ch. 32, Sec. 32.2.5.2.3)</i>
15.	Electrical outlets/switches must have their cover plates and electrical devices/cords must be in good condition. No splices or exposed wiring. <i>(LGC, Title 11, Section 352.016(3) / IFC, Ch. 6, Sec. 605.1 & 605.6)</i>
16.	Every closet door latch shall be such that clients can open the door from inside the closet. <i>(LSC, Ch. 32, Sec. 32.2.2.5.3)</i>
17.	Every bathroom door lock shall be designed to allow opening of the locked door from the outside by an opening device that shall be readily accessible to the staff. <i>(LSC, Ch. 32, Sec. 32.2.2.5.4)</i>
18.	Clothing and personal effects must not be stored in corridors and lobbies. <i>(IFC, Ch. 8, Sec. 803.4.1/LSC, Ch. 32, Sec. 32.2.2)</i>
19.	Residential and commercial stoves used for cooking and preparing food shall be protected by a properly classified vent/hood and fire extinguishing system. <i>(IFC, Ch. 6, Sec. 610.2 and 904.2.1)</i>
20.	An approved Fire Alarm System is required. <i>The requirements of the International Building Code shall be the minimum acceptable requirements for this type and classification of facility. (IFC, Ch. 9, Sec. 907.2.3 and 903.2.6/LSC, Ch. 33, Sec. 33.3.3.4)</i>
21.	A Fire Sprinkler System is required. <i>The requirements of the International Building Code shall be the minimum acceptable requirements for this type and classification of facility. (IFC, Ch. 9, Sec. 903.2.2 and 903.2.5)</i>

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