

Cremation Permits are issued within 24 hours of receipt of a request from the Funeral Home. These are issued by the Medical Examiner's front desk staff. All requests must be received via email at Frontdesk@bexar.org.

A complete request consists of a DC (if not in TER) and our most current Cremation Request Form, emailed by the funeral homes, with the DC containing the following information: a) age of the deceased or date of birth; b) doctor's signature; c) cause and manner of death. (If the decedent is an M.E. case, a C&M sheet is printed and used in lieu of the DC. The funeral homes email the request form with "ME Case" written on it. If it's not an ME case, the front desk staff will print the report of death from TER-Death system). Be sure the death occurred in BEXAR COUNTY as we cannot issue certificates for out-of-county deaths. Those must be obtained from the Justice of the Peace of that county.

There is a \$25 fee for each Cremation Permit. Most of the Funeral Homes have billing privileges which means that we bill them for all their cremations each month. If your funeral home does not have billing privileges, please bring your check, money order or cash with you when you pick up your cremation permit. We will not email any cremations to funeral homes not on the billing list. We also do not accept pre-payments.

All monthly invoices are emailed the first week of each month for the prior month. In order to keep your billing privileges, you must pay your invoice before the next one goes out. If you do not, you may be at risk of losing billing privileges. If this becomes a pattern for any particular funeral home, you could lose your billing privileges permanently.